

**ACADEMIC COUNCIL**

**Minutes**

**May 23, 2024**

**Present:** Leslie Griffin, Merideth Van Namen, Vicki Bingham, Fawn Ussery, Joi Phillips, Shaun Kelly, Kristen Land, Valarie Morgan, David Hebert, Edwin Craft

**Absent:** Ellen Green, Tomeka Harbin

**Guests:** None

**Call to order:** A meeting of the Academic Council was held in the Janet Wyatt Conference Room on May 23, 2024. The meeting convened at 8:30 AM with Interim Provost Leslie Griffin presiding.

| <b>Agenda item</b>          | <b>Comments/Discussion</b>   | <b>Action taken</b> | <b>Responsible party</b> |
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| Approval of Agenda:         | Motion to approve agenda was made by Dr. Vicki Bingham and seconded by Shaun Kelly. All in favor.  | <b>Approved</b>     | <b>Leslie Griffin</b>    |
| Approval of Minutes:        | Motion to approve minutes for Thursday, May 9, 2024, was made by Dr. Vicki Bingham and seconded by Dr. Joi Phillips. All in Favor.   | <b>Approved</b>     | <b>Valarie Morgan</b>    |
| <b>Informational Items:</b> |  |                     |                          |
| Provost's Updates:          | Dr. Leslie Griffin provided the following updates:<br>1. The President's announcement means we can move forward with the work that must be done to strengthen our university.<br>2. She expressed thanks to all.<br>3. She stated that the calendar would go to Cabinet at the next meeting, and she planned to request they suspend the second reading. |                     | <b>Leslie Griffin</b>    |
| Faculty Senate              | Shaun Kelly provided the following updates:<br>1. The Faculty Senate had their last meeting of the semester and tabled everything until fall.<br>2. Some have suggested meeting during the summer, but this has proven difficult in the past.  |                     | <b>Shaun Kelly</b>       |

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| <b>Old Business:</b>   | None.   |  |  |
| <b>New Business:</b><br><b>Action Items:</b><br>Resolution on Budget Increase for Faculty Salaries<br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br><br>Resolution on Emeritus Rights and Responsibilities | <p><b><u>Resolution on Allocation of Budget Increase for Faculty Salaries (first reading):</u></b></p> <ol style="list-style-type: none"> <li><b>1. Motion to approve the Resolution on Allocation of Budget Increase for Faculty Salaries was made by Shaun Kelly. No second. The motion did not carry. However, the following discussion ensued:</b> <ol style="list-style-type: none"> <li>a. Griffin stated that she was in favor of faculty raises.</li> <li>b. Van Namen noted that she felt the resolution should include both faculty and staff.</li> <li>c. Griffin noted The Faculty Senate should check the IHL policy related to merit-based raises as a part of their ongoing research on the matter.</li> <li>d. Craft stated that blanket raises could not be given; some parameters must be set.</li> <li>e. Land stated that currently pay is not uniform across position titles (i.e. director, coordinator).</li> <li>f. Craft encouraged The Faculty Senate to view <b>three notable pieces of information related to the issue:</b> John Peirce’s presentation on why appropriations were given; the CUPPA guidelines; Clarion Ledger article.</li> <li>g. Craft noted that staffing changes in HR will make September brutal.</li> <li>h. Griffin suggested Kelly meet with President Ennis and request any funds for raises be added to the first contract issued to faculty to avoid having to reissue contracts later. This would streamline the work that must happen in Human Resources.</li> </ol> </li> </ol> <p><b><u>Resolution on Emeritus Rights and Responsibilities (first reading):</u></b></p> <ol style="list-style-type: none"> <li><b>1. Motion to approve the Resolution on Emeritus Rights and Responsibilities was made by Shaun Kelly and seconded by Dr. Meredith Van Namen.</b> The following discussion ensued: <ol style="list-style-type: none"> <li>a. Shaun Kelly provided the following context for the resolution: A professor Emeritus was asked to move out of a space due to the nursing restructuring. This led to exploration of the existing policy.</li> <li>b. The Faculty Senate feels there is a need for a more comprehensive policy.</li> <li>c. The resolution requests an email address and the ability to purchase a parking pass, however, exploration of the current retiree benefits revealed that all retirees get an official retiree email address and free gold parking pass. Hebert went on record as being against free parking passes as a part of the emeriti package.</li> <li>d. Discussion around whether an emeritus professor could be named as Principal Investigator for grants ensued; Heather in grants will need to verify this. It might</li> </ol> </li> </ol> |  | <b>Shaun Kelly/<br/>Valarie Morgan</b> |

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| <p>Deletion of Existing Distance Education Policy</p> | <p>be possible to name them as Co-Principal Investigator.</p> <ul style="list-style-type: none"> <li>e. Van Namen opposed giving emeriti faculty the right to attend all department meetings but suggested a rewording to allow for inviting them as guests when appropriate.</li> <li>f. Griffin noted that policies should be born out of patterns and themes.</li> <li>g. Morgan suggested a revision to state emeriti faculty should have all the normal rights and privileges of retirees, which includes email and parking pass.</li> </ul> <p><b><u>Deletion of Existing Distance Education Policy:</u></b></p> <p><b>1. Motion to approve the deletion of the existing Distance Education Policy was made by Shaun Kelly and seconded by Dr. Vicki Bingham. All in favor. Motion carried.</b></p>   |  |  |
| <p>New Distance Education Policy (First Reading)</p>  | <p><b><u>New Distance Education Policy (first reading):</u></b></p> <p><b>1. Motion to approve the New Distance Education Policy was made by Dr. Valarie Morgan and seconded by Shaun Kelly.</b> The following discussion ensued:</p> <ul style="list-style-type: none"> <li>a. Change “Course Modalities” to “Instructional Modes.”</li> <li>b. Add definitions to for all “Instructional Modes” to “Definitions” section.</li> <li>c. Ask students to refer to catalog for instructional modes (currently listed on page p.278 of UG catalog)</li> <li>d. Conversation around blended synchronous/asynchronous online- Nursing currently offers this modality. We need clarity on all modalities we are offering. Specifics for any asynchronous requirements should be made known to students in Banner at the time of registration.</li> <li>e. Morgan will make suggested changes and bring policy back for second reading.</li> </ul> |  |  |

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| <p><b>Announcements:</b></p> | <p><b><u>Dr. Leslie Griffin made the following announcements:</u></b></p> <ul style="list-style-type: none"> <li>1. NC- SARA- Bingham, Van Namen, and Morgan need to set up a meeting regarding the new NC-SARA guidelines.</li> <li>2. Summer Trainings will be planned: <ul style="list-style-type: none"> <li>a. Chairs- need substantive chairs training addressing the following: <ul style="list-style-type: none"> <li>a. Common understanding of expectations and responsibilities</li> <li>b. Scheduling, honoring deadlines, forms, professionalism, and professional ethics</li> </ul> </li> <li>b. Curriculum Training-</li> </ul> </li> </ul> |  |
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|                      | <ul style="list-style-type: none"> <li>a. University Curriculum Committee</li> <li>b. Others involved in the curriculum development process.</li> <li>c. Other recommendations for training should be submitted to be placed on the training cycle.</li> </ul> <p>3. An Academic Restructuring Meeting is set for this afternoon with Deans/Chairs.</p> <ul style="list-style-type: none"> <li>a. A mocked-up version of restructuring will be presented.</li> <li>b. Dr. Edwin Craft assisted with the budgetary elements, and Chrisa Mansell assisted with the numbers for balancing the colleges.</li> <li>c. After the larger group makes their recommendations, the Academic Restructuring Advisory group will make recommendations. These must be submitted by August.</li> </ul> <p>4. Development of Four New Programs:</p> <ul style="list-style-type: none"> <li>a. These should meet the needs of the students and help increase enrollment.</li> <li>b. The development of these programs will help determine faculty needs moving forward.</li> <li>c. Faculty will be actively involved in the development of the new curriculum.</li> </ul> |  |
| <b>Adjourned:</b>    | 10:17 am   |  |
| <b>Next Meeting:</b> | Thursday, June 13 and June 27, 2024, at 8:30   |  |
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